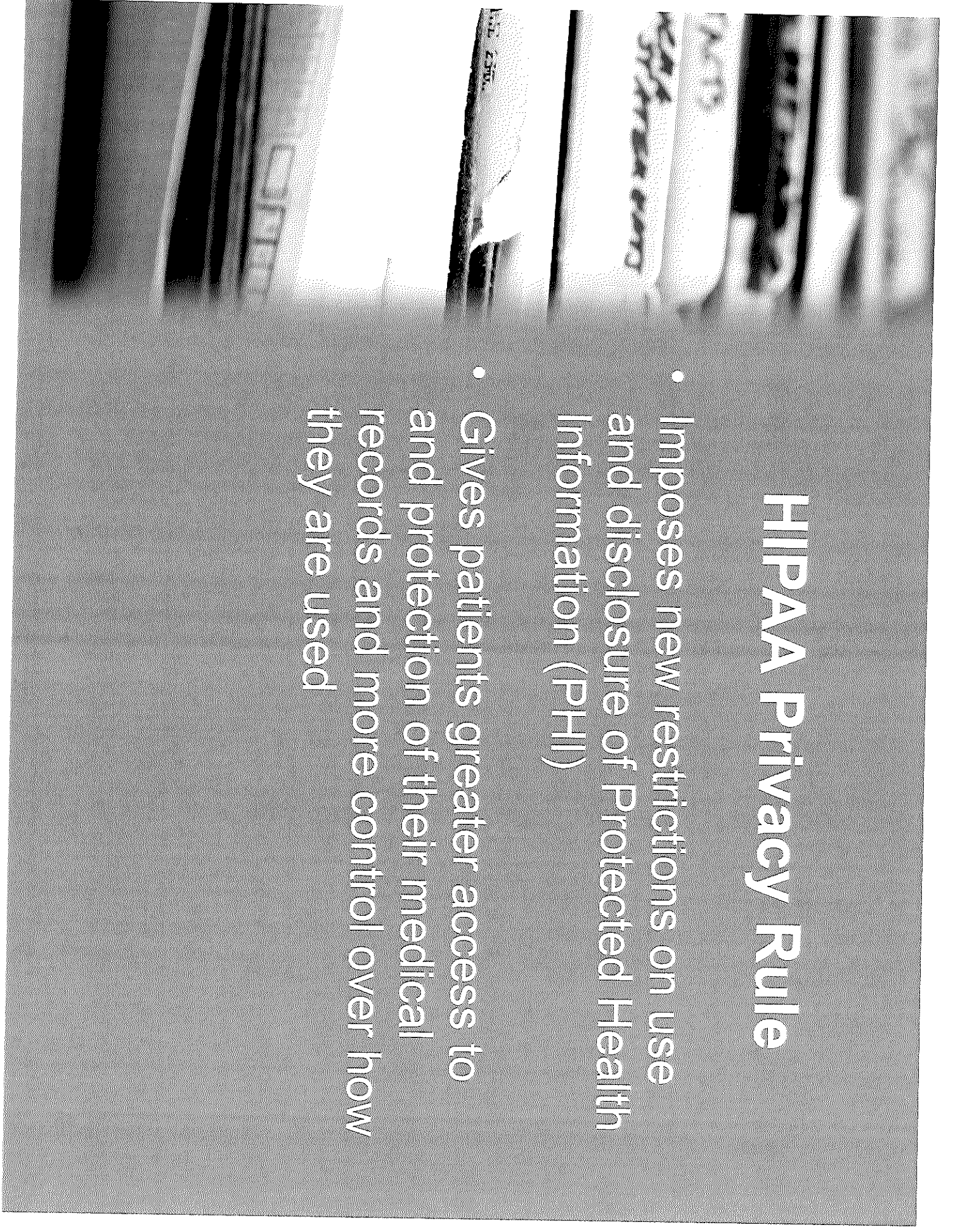


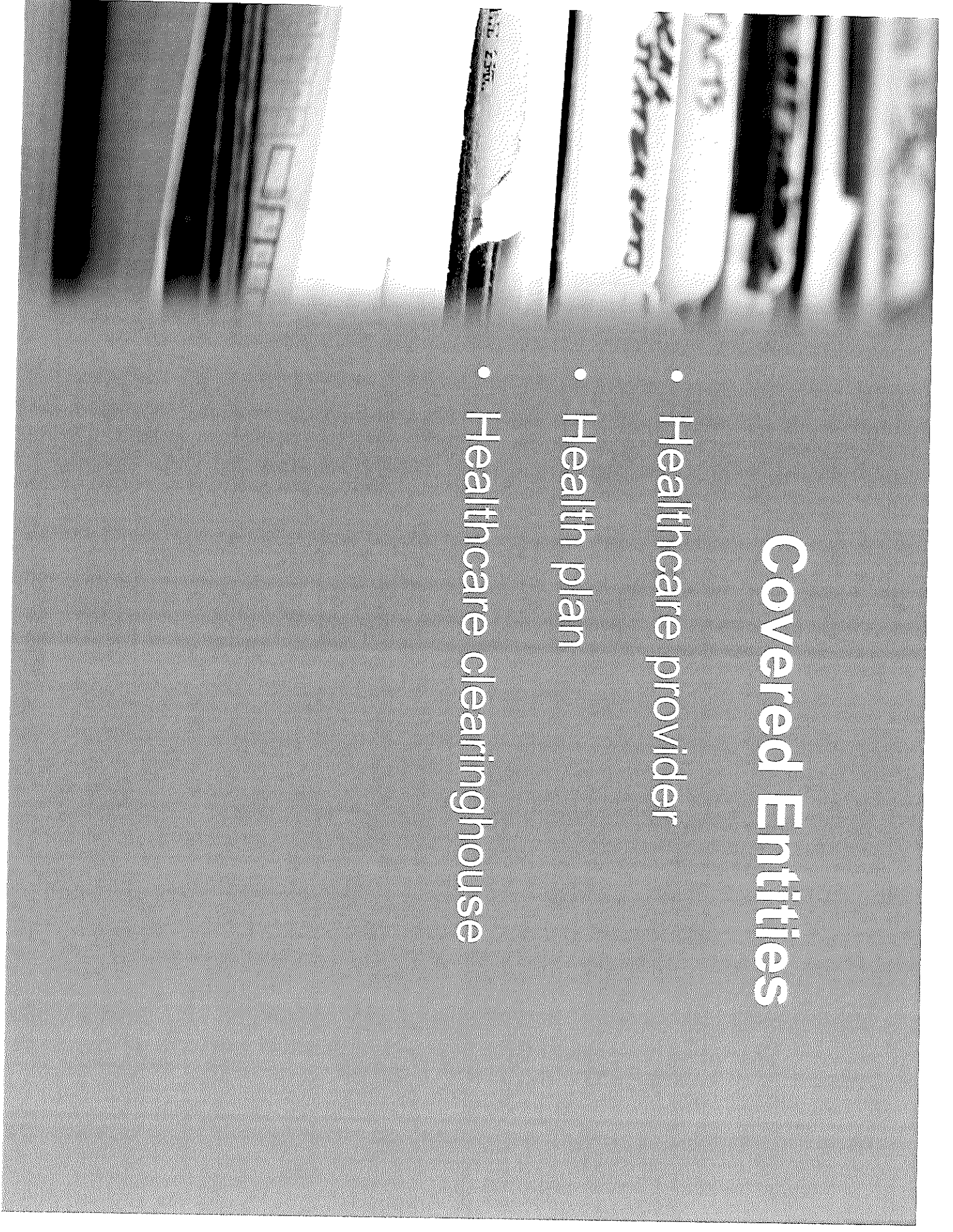


HIPAA Privacy Compliance



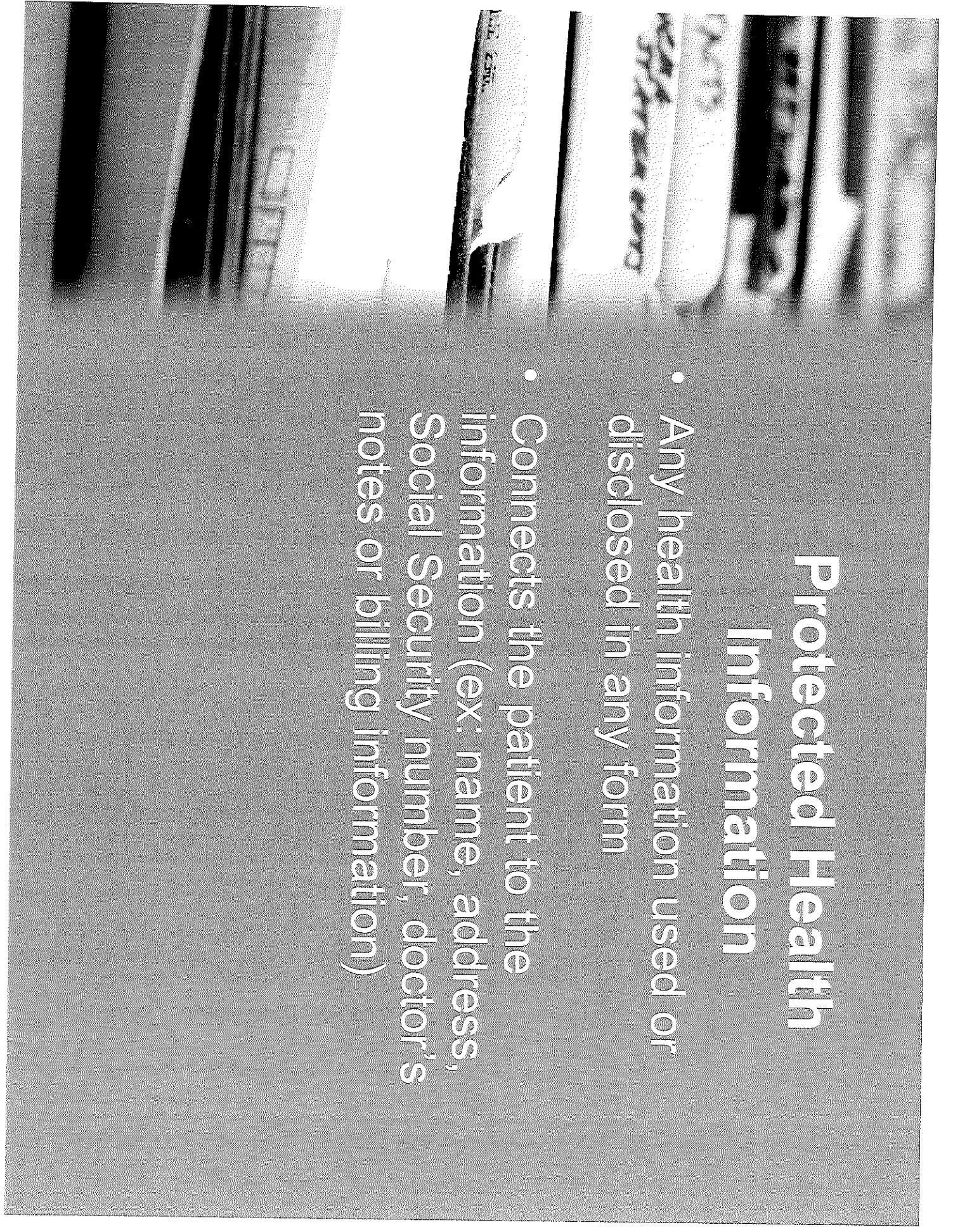
HIPAA Privacy Rule

- Imposes new restrictions on use and disclosure of Protected Health Information (PHI)
- Gives patients greater access to and protection of their medical records and more control over how they are used



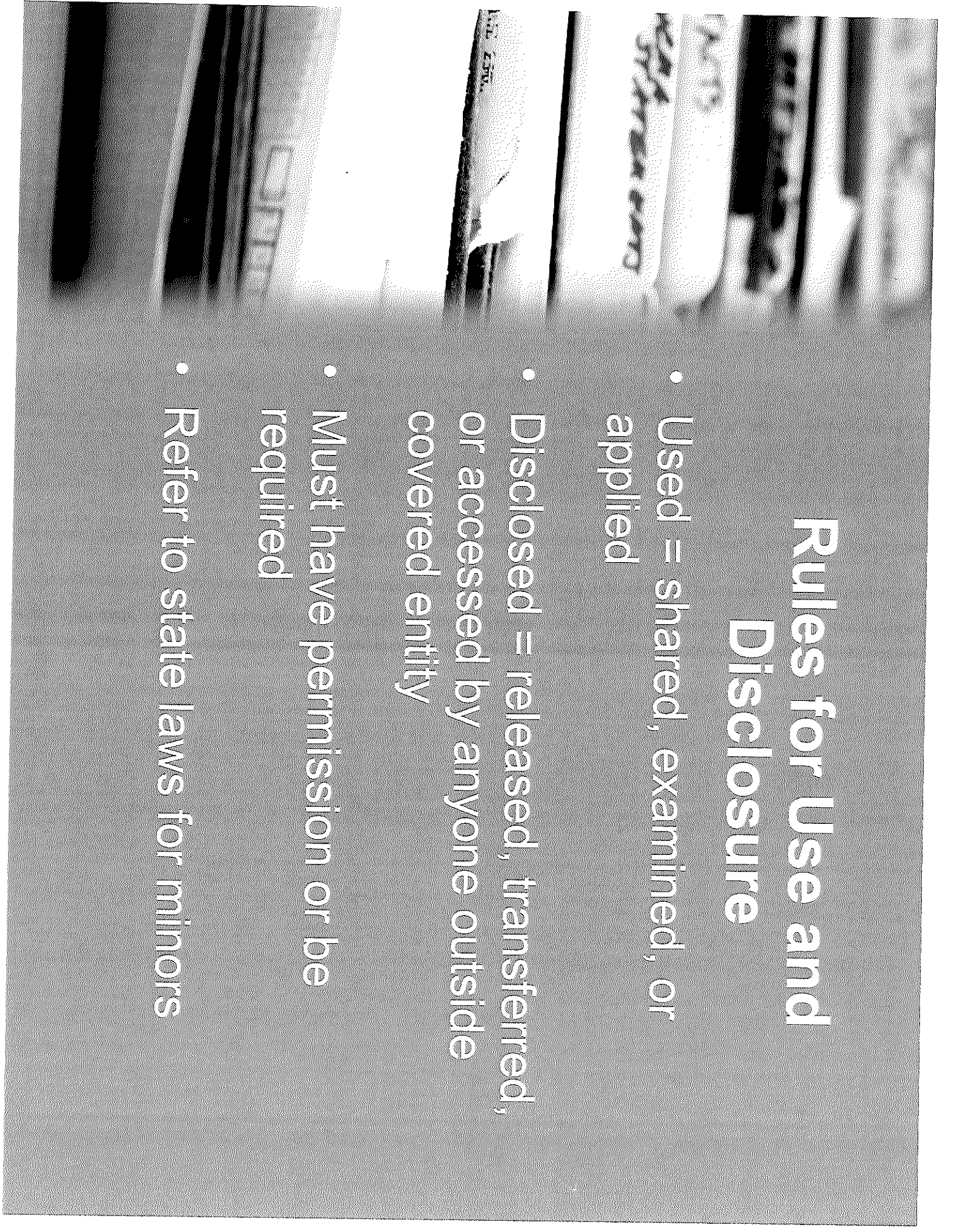
Covered Entities

- Healthcare provider
- Health plan
- Healthcare clearinghouse



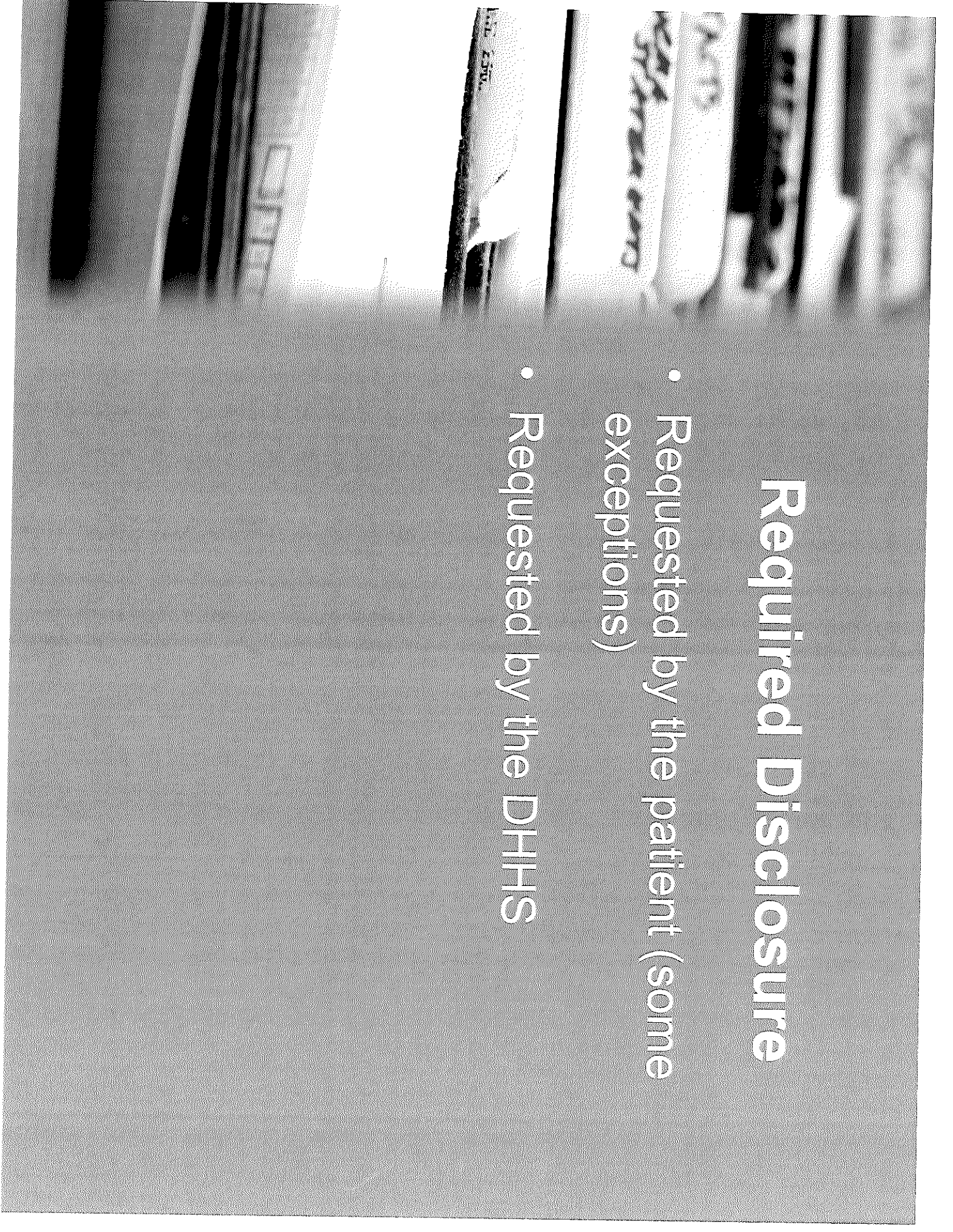
Protected Health Information

- Any health information used or disclosed in any form
- Connects the patient to the information (ex: name, address, Social Security number, doctor's notes or billing information)



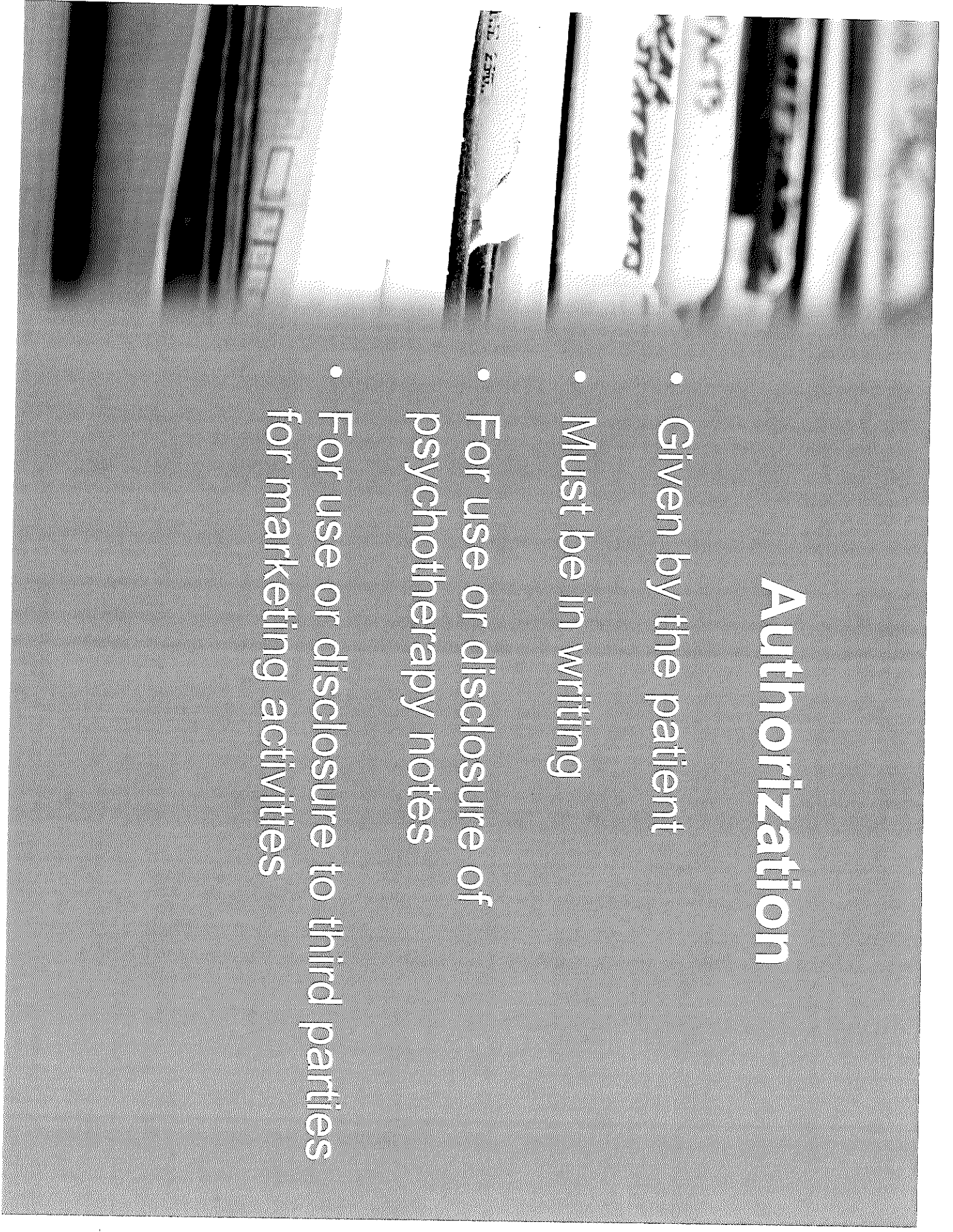
Rules for Use and Disclosure

- Used = shared, examined, or applied
- Disclosed = released, transferred, or accessed by anyone outside covered entity
- Must have permission or be required
- Refer to state laws for minors

The background of the slide features a grayscale image of a bookshelf. Several books are visible, with their spines showing some text. A white card is placed on one of the shelves, displaying the following text: "ACTS", "NCAH", "SPRINGER", "LAW", "2007".

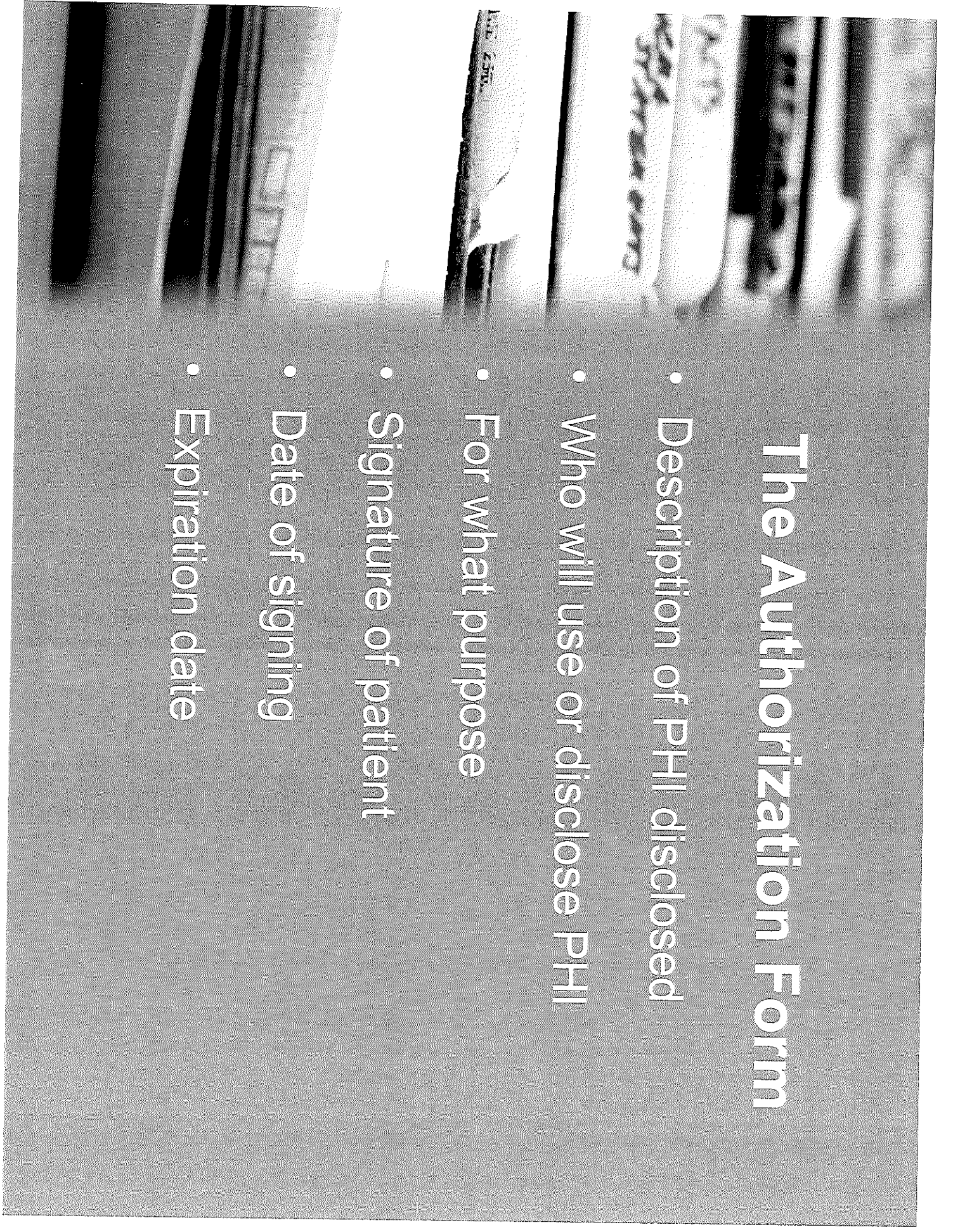
Required Disclosure

- Requested by the patient (some exceptions)
- Requested by the DHHS



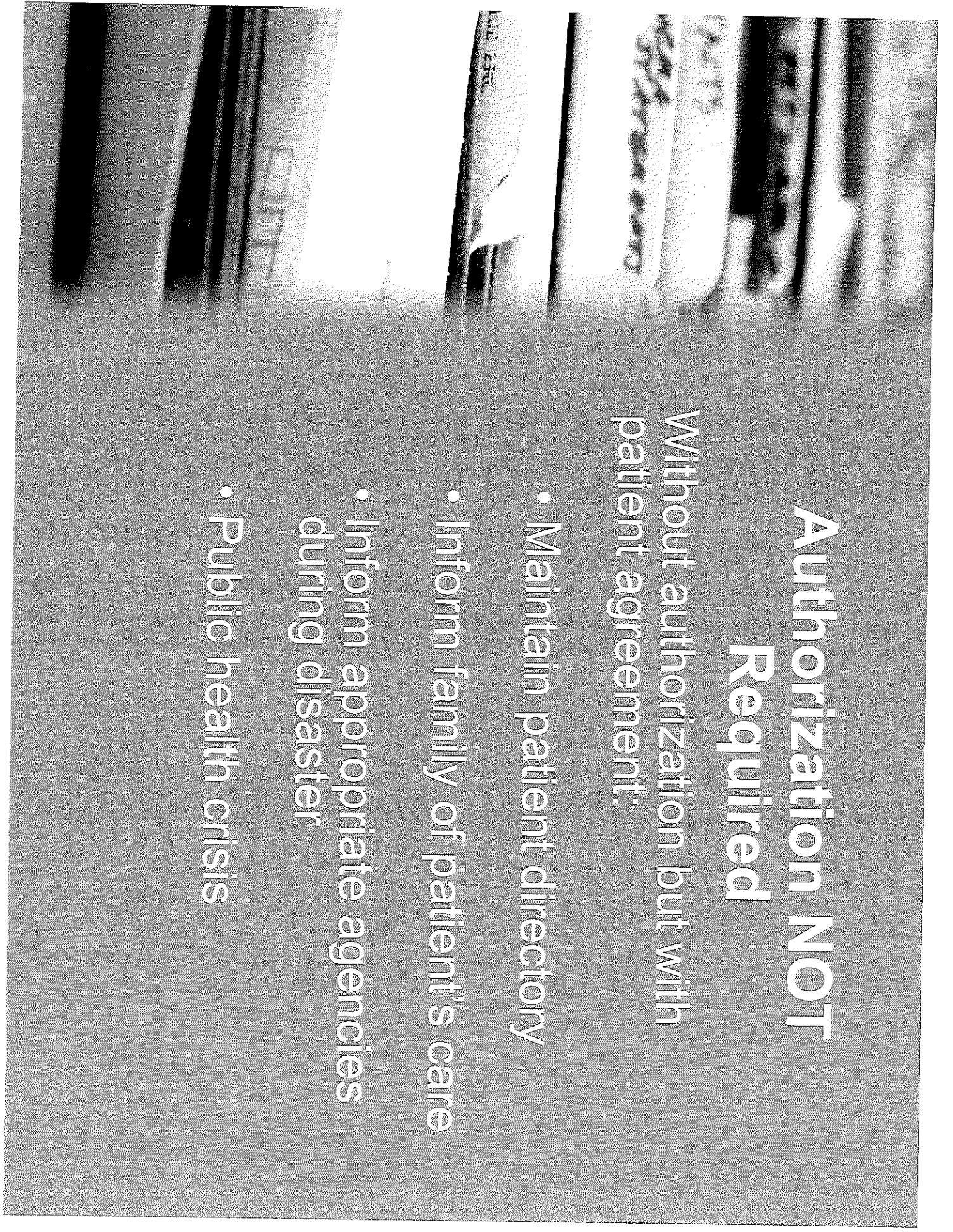
Authorization

- Given by the patient
- Must be in writing
- For use or disclosure of psychotherapy notes
- For use or disclosure to third parties for marketing activities



The Authorization Form

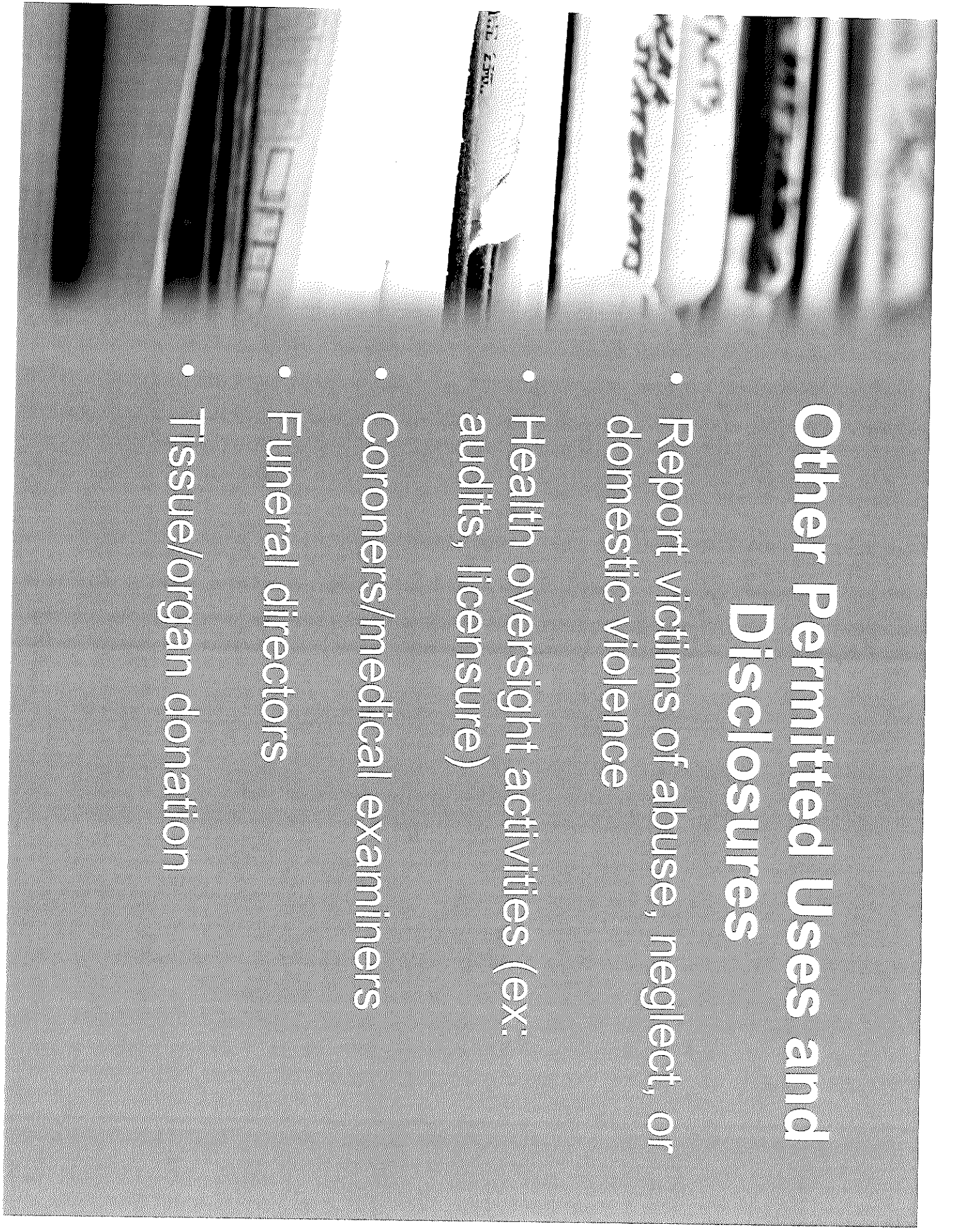
- Description of PHI disclosed
- Who will use or disclose PHI
- For what purpose
- Signature of patient
- Date of signing
- Expiration date



Authorization NOT Required

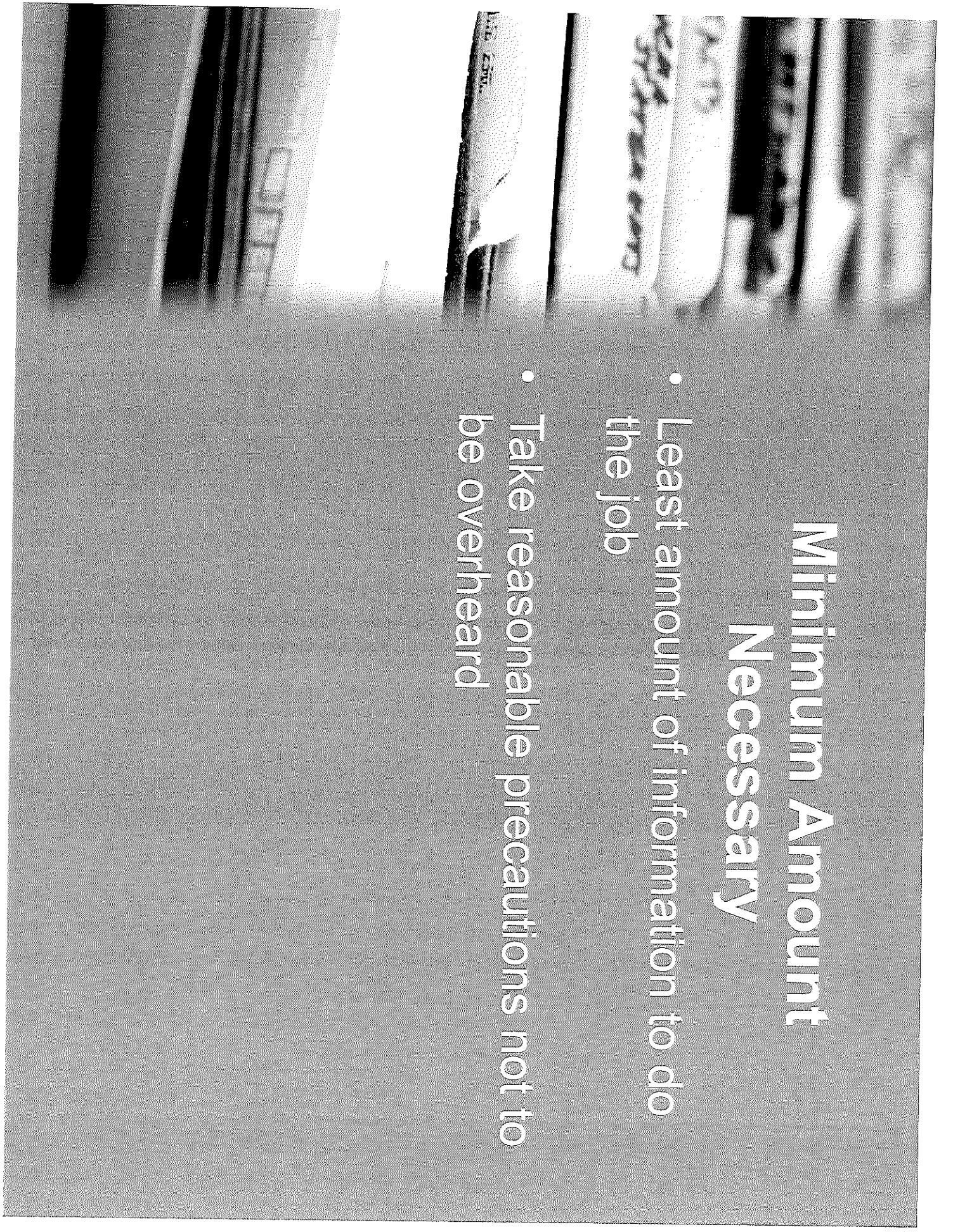
Without authorization but with
patient agreement:

- Maintain patient directory
- Inform family of patient's care
- Inform appropriate agencies during disaster
- Public health crisis



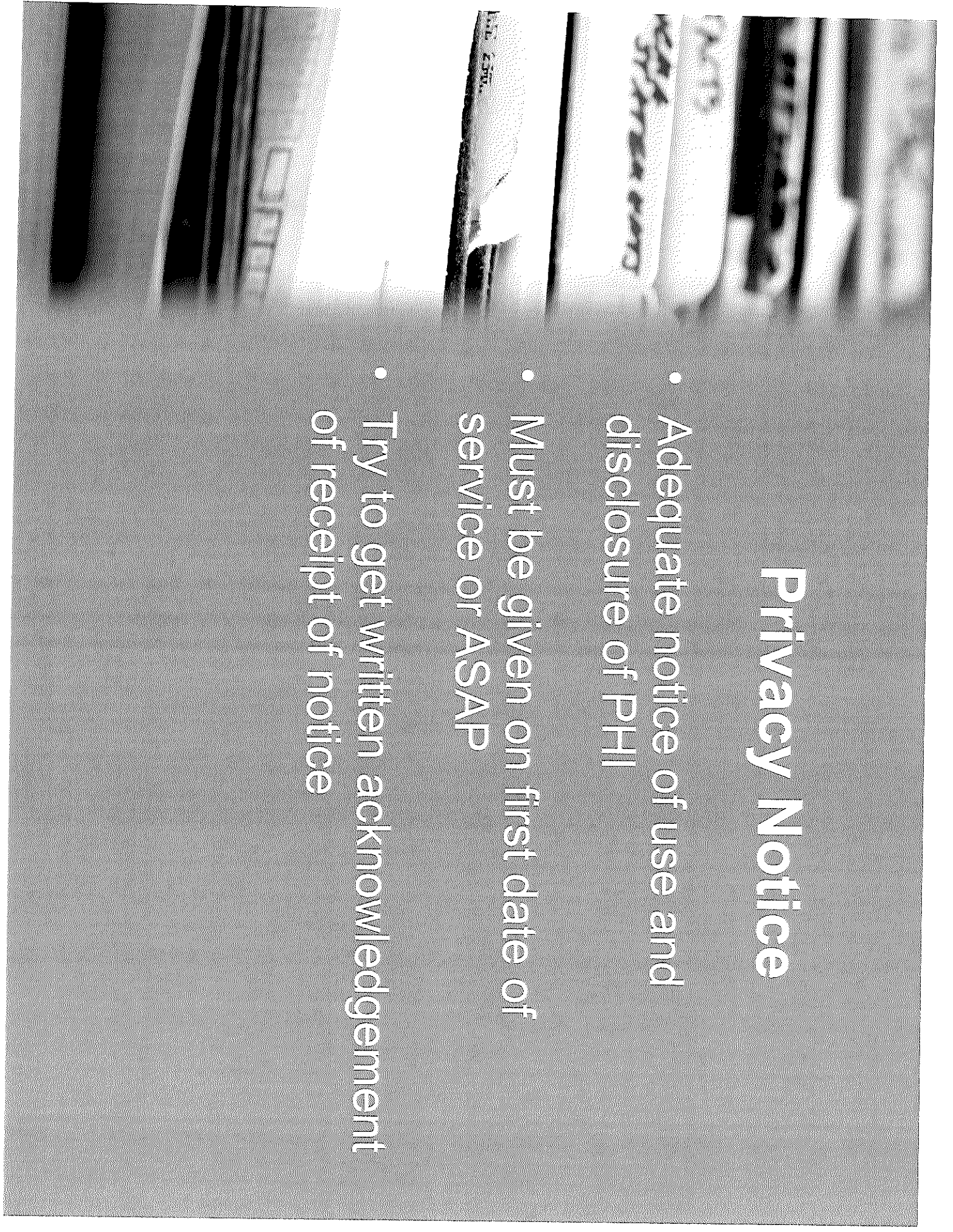
Other Permitted Uses and Disclosures

- Report victims of abuse, neglect, or domestic violence
- Health oversight activities (ex: audits, licensure)
- Coroners/medical examiners
- Funeral directors
- Tissue/organ donation

The background of the slide features a grayscale image of a bookshelf. Several books are visible, with some spines showing text like "PERSONAL" and "CITY". A piece of paper is torn and hanging from the shelf. The main text is overlaid on a dark gray rectangular area.

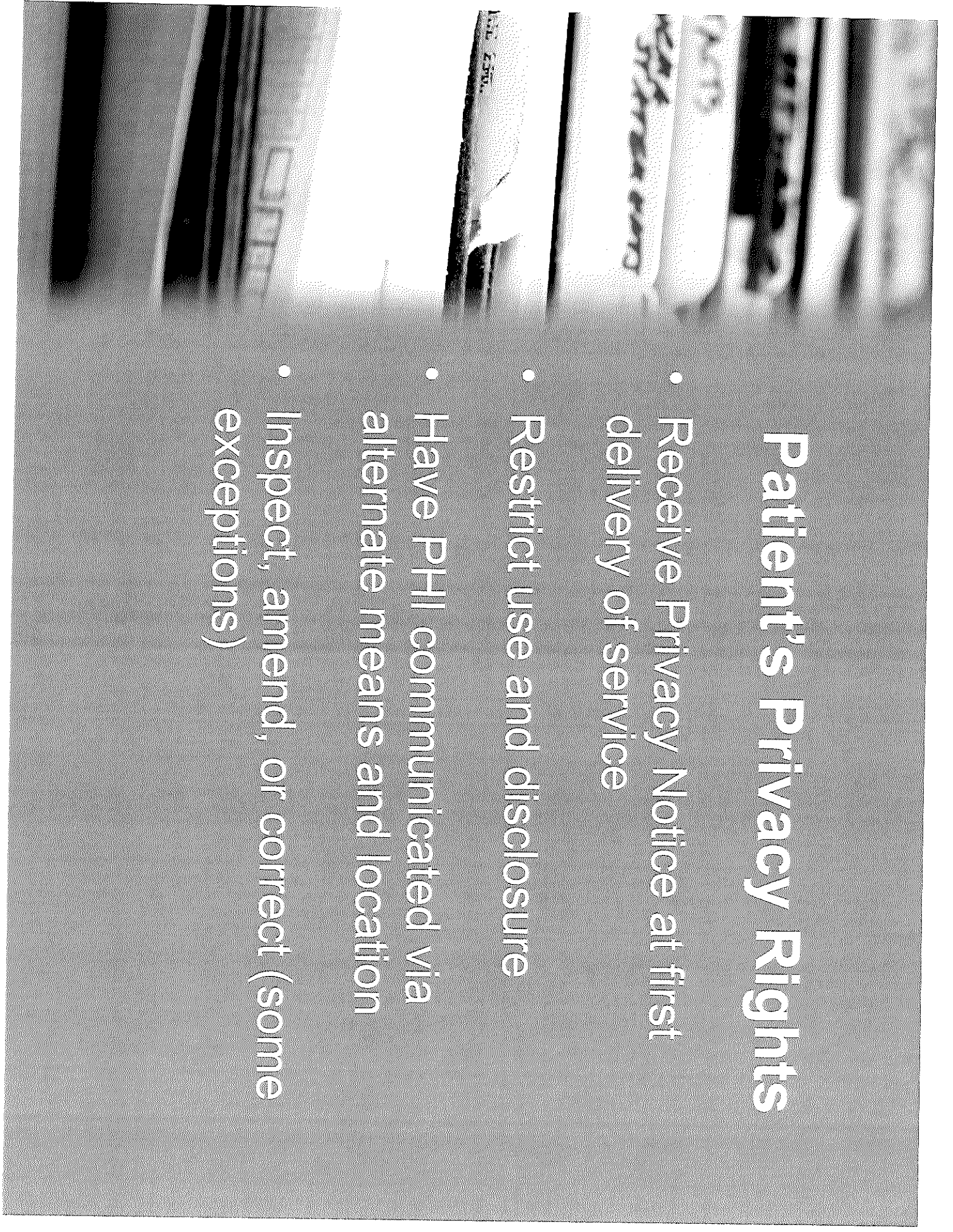
Minimum Amount Necessary

- Least amount of information to do the job
- Take reasonable precautions not to be overheard



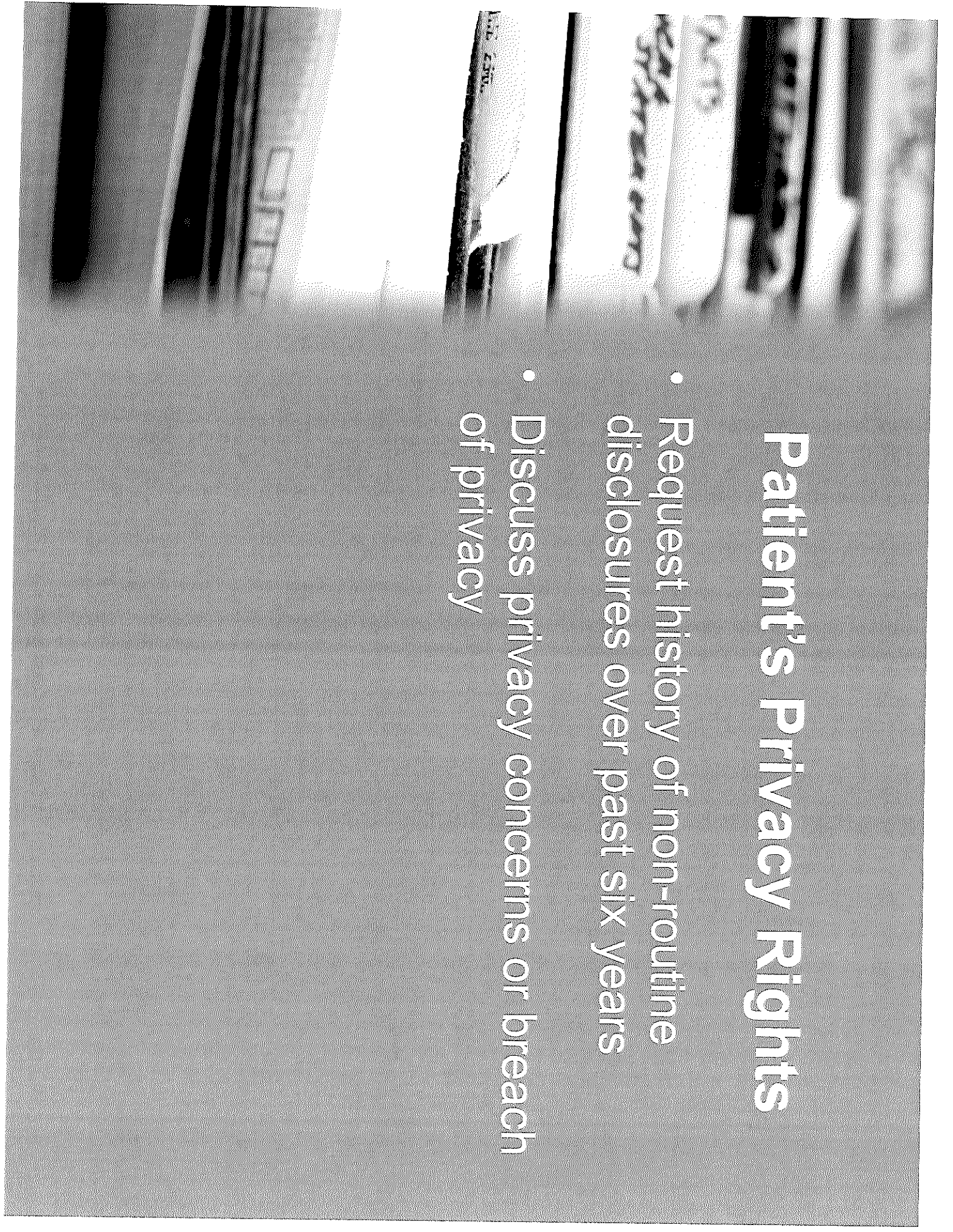
Privacy Notice

- Adequate notice of use and disclosure of PHI
- Must be given on first date of service or ASAP
- Try to get written acknowledgement of receipt of notice



Patient's Privacy Rights

- Receive Privacy Notice at first delivery of service
- Restrict use and disclosure
- Have PHI communicated via alternate means and location
- Inspect, amend, or correct (some exceptions)

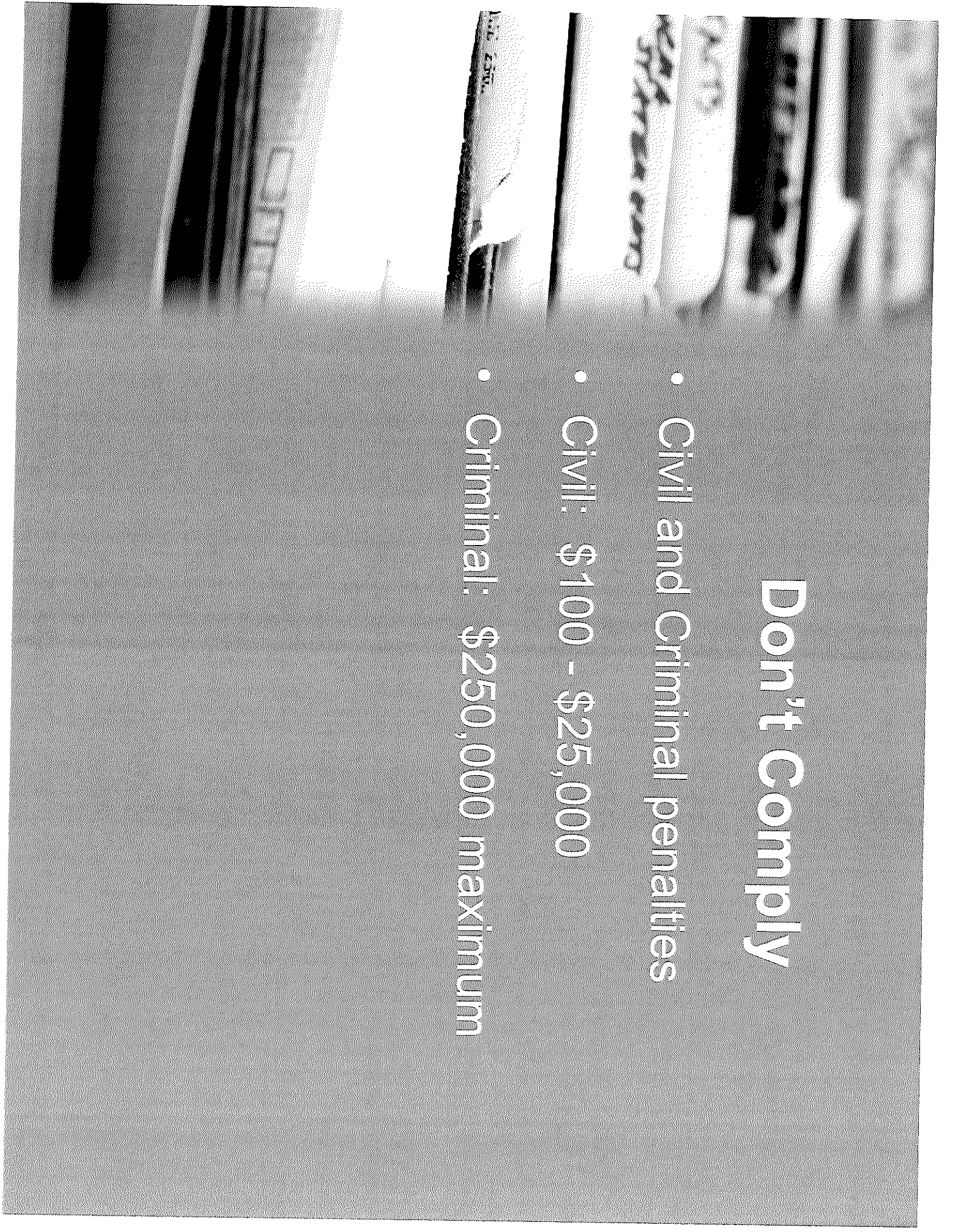
The background of the slide features a grayscale photograph of a bookshelf. Several books are visible, with some spines showing text like "AUTO" and "STRESS". A pen lies horizontally across the books. The overall image has a textured, slightly grainy appearance.

Patient's Privacy Rights

- Request history of non-routine disclosures over past six years
- Discuss privacy concerns or breach of privacy

To Comply

- Allow patients to see and copy PHI
- Develop Notice of Privacy Practices
- Develop policy and safeguards for PHI
- Employee training programs
- Institute Complaint process
- Designate Privacy Official



Don't Comply

- Civil and Criminal penalties
- Civil: \$100 - \$25,000
- Criminal: \$250,000 maximum